



Coalition Meeting Agenda - May 17th 5:15-6:15

Virtual: <https://us02web.zoom.us/j/89166300915>

1. **Welcome and Introductions** → **Due to technical difficulties on our end Carlos Rivera, Sabrina Meichtry, and Krista Bethke were unable to attend via Zoom. In attendance: Chief Hughes, Julie Taylor, Alexis Speth, Jason Onken-Covert, Kaiden Chojnacki, David Vobora, Jessica Marass, Krista Bethke (via phone), Jen Wichita*
2. **Budget Review and grant funding** →
 - a. compliments on the infographics for ease of communication
 - b. need to include a key for budget, check spelling on grant funding,
3. **Staff Reports- project updates** →
 - a. looked at infographic, Jen explained info came from log and Jen also keeps a daily log of activities
 - b. Jen showed a slideshow of the past month's activities
4. **Formal Acceptance of new Board Members** → vote on Alexis Speth and Kaiden Chojnacki being Board Members passed unanimously
5. **SWCAP (Southwestern Wisconsin Community Action Program) Deputy Director David Vobora discusses new contract** →
 - a. David explained he attended out of respect and apology because of the unfortunate events that happened recently
 - i. it was suggested to Kathy that Better Brodhead should dissolve and become a program of SWCAP
 1. David said that is absolutely not the official position of SWCAP
 - ii. Better Brodhead had the understanding of liability insurance coverage, when SWCAP investigated they found they are unable to fulfill that commitment
 - b. explained what a fiscal agent is and what it does
 - c. MOU (Memorandum of Understanding) between SWCAP & Better Brodhead signed in 2016
 - i. David Vobora is checking with lawyers to see if Better Brodhead should have a contract instead of an MOU with SWCAP because of the exchange of money between the two parties
 - ii. MOU is less formal than a contract
 - iii. SWCAP should have new contract created in the next 4-6 weeks
 - d. Better Brodhead will need to purchase liability insurance to cover volunteers and events
6. **Review of Insurance options- Jason** → *Jason sent email to executive board members and Kathy with detailed information on both options Wednesday morning.*
 - a. Option 1: WISCO quote - general liability is \$1M, \$2049/yr, more variety of coverage
Option 2: Sagen - general liability is \$2M, \$1400/yr, more basic
 - b. discussion
 - i. we need coverage quickly
 - ii. Chief - we need to have Option 1 to protect ourselves / "shotgun" suing

- iii. Jason - can get info out to us today so we can vote via email next week and can get coverage before June 6th / coverage bound - once we make a payment we are covered
- iv. David - Kathy is well known to have well thought out and safe events so has a high level of confidence / suggested M3 insurance to look for a quote / great well run coalition that is doing important work - others want to mimic what we are doing here at Better Brodhead

7. **Policy Review: Public relations/Media Policy** → tabled

8. **Upcoming Event Volunteer Opportunities** →

- a. discussion
 - i. need to have to have volunteers lead at these event so not using paid staff time for fun events
 - ii. sometimes staff is not available and nobody volunteers to work the event
 - iii. how do we set this up?
 - 1. event "captain"?
 - 2. Sign Up Genius
 - iv. volunteer waiver?
 - v. volunteer orientation?
 - vi. volunteer info sheet for the event?
- b. Brodhead Family Fest → **Alexis** will take lead

Saturday, June 25th; afternoon → * Information Table, Frog Launcher, Photo Booth
- c. Brodhead Night Out → **Jason** will take lead

Tuesday, August 9th; 5pm - 8pm → *Information Table
- d. Covered Bridge Days → available for a lead person

Friday, August 13th - Sunday, August 15th → *Information Booth on Saturday morning

*Community Scan (electronic submission)

9. **Upcoming Training Opportunities** → presented, will contact Jen if interested

- a. CADCA Midyear → July 17-21 in Orlando
- b. MOUD Academy → June 15 & 16, virtual + August 1 & 2, Washington DC
- c. AWY Connections for Change → June 29 & 30, virtual

10. **Upcoming Meetings** →

- a. AWY Module #5 → Monday, June 6th @ 5pm - (all board members encouraged to participate)
- b. Adult GSA/ Support Group → Monday, June 13th @ 6pm - (adults in Green Co. connected with the LGBTQ+ community are welcome)

11. **Next Coalition Meeting** - Tuesday, June 21st 5pm - 7pm

Victoria Soloman will facilitate the revision of mission, vision, and value statements. (dinner provided)

adjourned meeting at 6:36pm